

**KULPMONT BOROUGH
RE-ORGANIZATION MEETING
JANUARY 4, 2016**

The Pledge of Allegiance to the Flag by the body present.
Kulpmont borough Council held its Re-Organization meeting
Monday, January 4, 2016 at 7:00 p.m. in Council Chambers

Roll call was taken and the following members were present: Mayor Bernard P. Novakoski, Clarence H. Deitrick, Bruno R. Varano, Joseph A. Winhofer and Stephanie Niglio.

ABSENT: Stephen Motyka

OTHERS PRESENT: Secretary Rhonda Wilk, Code Officer Russ Moroz, Bruce Graff, Joe Politza, Pat Malakoski, Stephanie Niglio, Larry Rompallo, Donna Rompallo and Mike Staugaitis.

Mayor Bernard J. Novakoski swears in new members of council George Malakoski, Walter Lutz, Auditor Donna Rompallo and Constable Larry Rompallo.

Mr. Varano states that a motion is needed to appoint somebody President pro-tem to run the meeting.

MOTION- Mr. Winhofer made the motion and was seconded by Mr. Deitrick to appoint the Mayor pro-tem to run the meeting.

VOICE VOTE –

Unanimous

Mayor Novakoski calls for a roll call of members.

Roll call was taken and the following members were present: Mayor Novakoski, Clarence H. Deitrick, Bruno R. Varano, Joseph A. Winhofer, George Malakoski and Walter Lutz.

ABSENT: Stephen Motyka

The Mayor declares all appointed Borough Positions Vacant and we need to appoint the following: President, Vice President, Solicitor, Borough Treasurer, Borough Supervisor, Delinquent Tax Collector, Vacancy Board, Borough Physician, Health Board Officer and Emergency Management Coordinator.

Mayor Novakoski calls for a nomination of President.

Mr. Winhofer nominates Bruno Varano.

MOTION- Mr. Winhofer calls for a motion to close nominations for President and was seconded by Mr. Deitrick.

ROLL CALL VOTE- DEITRICK (Varano), LUTZ (Varano), MALAKOSKI (Varano), MOTYKA (absent), VARANO (Varano), WINHOFER (Varano)
5 Yeas Varano – 0 Nays

The Mayor turns the meeting over to Council President Bruno R. Varano. Mr. Varano calls for nominations for Vice President.

Mr. Winhofer nominates Mr. Deitrick for Vice President of Council.

MOTION- Mr. Winhofer makes the motion to close nominations and was seconded by Mr. Malakoski.

ROLL CALL VOTE- DEITRICK (yes), LUTZ (yes), MALAKOSKI (yes), MOTYKA (absent), VARANO (yes), WINHOFER (yes)
5 Yeas Deitrick – 0 Nays

Mr. Varano states that with the appointment of all borough officials and states that if anybody is missed they will be appointed at the next meeting. Mr. Varano states that we will do the appointees differently.

Mr. Varano states that all positions need an approved salary.

Mr. Varano states that currently the Solicitor is William C. Cole at a \$2500.00 retainer and \$35.00 per hour for extra services.

MOTION- Mr. Deitrick nominates appoint William C. Cole at the same retainer and hourly rate for extra services second by Mr. Malakoski.

VOICE VOTE –

Unanimous

Mr. Varano states that currently our Treasurer is Paul Niglio at \$2500.00 per year and \$800.00 expense allotment.

MOTION- Mr. Deitrick made the motion to appoint Paul Niglio as Treasurer at the same money as last year and was seconded by Mr. Malakoski.

VOICE VOTE –

Unanimous

Mr. Varano states that the Borough Supervisor is currently Bruce Graff at an extra \$1440.00 per year.

MOTION- Mr. Deitrick makes the motion to appoint Bruce Graff and was seconded by Mr. Winhofer.

VOICE VOTE-
Unanimous

Mr. Varano states Vacancy Board is currently Paul Niglio and asks if there is a motion to appoint to the vacancy board.

MOTION- Mr. Deitrick makes the motion to appoint Paul Niglio to the Vacancy Board and is seconded by Mr. Winhofer.

VOICE VOTE-
Unanimous

Mr. Varano states that the Borough Physician is currently Dr. Raymond Kraynak and asks if there is a motion for nominations.

MOTION- Mr. Deitrick made the motion to re-appoint Dr. Raymond Kraynak as the Borough Physician and is seconded by Mr. Winhofer.

VOICE VOTE-
Unanimous

Mr. Varano states that the Health Board Officer is currently Dr. Raymond Kraynak and asks if there is a motion for nominations.

MOTION- Mr. Winhofer made the motion and was seconded by Mr. Malakoski to appoint Dr. Raymond Kraynak as the Health Board Officer.

VOICE VOTE-
Unanimous

Mr. Varano states that the Emergency Management Coordinator is currently Kevin O'Hearn and it's at \$1200.00 per year.

Mayor Novakoski states that he feels that should be tabled for now because we don't know if he took the other position. Mr. Varano agrees and states that if he took the Chief position, we have to know what position he wants.

Mr. Deitrick questions if he remains the EMA coordinator until then if there would be any emergency or issue. Mr. Varano states that he will remain EMA and still be there, but until we find out if he is going to take the Chief position.

MOTION- Mr. Winhofer made the motion to table the appointment for Emergency Management Coordinator and was seconded by Mr. Deitrick.

VOICE VOTE-

Unanimous

Mr. Varano states that Delinquent Tax Collector is currently Berkheimer Associates.

MOTION- Mr. Winhofer made the motion and was seconded by Clarence Deitrick to appoint Keystone Collections as the Borough's Delinquent Tax Collector.

VOICE VOTE-

Unanimous

Mr. Varano states that a motion is needed to re-adopt all of the current and existing procedures and policies governing the Borough its officials and employees.

MOTION - Mr. Winhofer made the motion and was seconded by Mr. Deitrick to re-adopt all of the current and existing procedures and policies.

Mr. Lutz asks the question on if there is manual or if that is this (pointing to the Borough Code Book). Mr. Varano states that we have all kind of policies governing the employees, personnel policies they are separate policies.

VOICE VOTE-

Unanimous

Mr. Varano states that we need to name a Borough Depository which was former Susquehanna Bank and is now currently it is BB&T Bank.

MOTION- Mr. Deitrick states that he makes a motion that we keep BB&T and was seconded by Mr. Winhofer.

VOICE VOTE-

Unanimous

Mr. Varano states that committee appointments are as follows:
Service and Facilities is Mr. Lutz with vice chair being vacant and member Mr. Winhofer.

Finance and Purchasing Chair Mr. Motyka and Vice Chair Mr. Deitrick and whom ever else we appoint as member.

Code Health and Safety chairperson Mr. Malakoski and vice chair Mr. Lutz and member Mr. Varano.

Ordinance committee Chairperson has not been named at this time, vice chair Mr. Deitrick and member Mr. Motyka.

Grants and Recreation chairperson named as Mr. Deitrick, vice chairperson Mr. Motyka and member Mr. Malakoski.

Building Committee chairperson named as Mr. Motyka, vice chairperson Mr. Winhofer and member Mr. Varano.

Personnel/Senior Executive/ Fire, EMA Police Committee chairperson named as Mr. Winhofer, vice chair Mr. Varano and member Mr. Deitrick.

Mr. Varano states that a motion is needed to set the schedule for 2016, the current meeting date is the second Tuesday of each month with the remaining Tuesdays of each month reserved for meetings for General Purposes if needed.

MOTION – Mr. Winhofer made the motion and was seconded by Mr. Deitrick to schedule borough council meeting dates as the second Tuesday at 7:00 p.m. including all other Tuesdays as needed for general purposes.

Mr. Lutz states that he is a little unfamiliar with procedure and states that he is not sure that he understands and reiterates that every Tuesday at 7:00 p.m. we have a scheduled meeting.

Mr. Varano states that is incorrect and states that the second Tuesday of each month is the regular monthly meeting date and if we would need to meet for general purposes we could meet on any Tuesday without re-advertising.

Mr. Lutz states the meetings could then be held without advertising for a special meeting.

Mr. Varano states that is correct, we would be advertising for every Tuesday of the year.

Mr. Lutz states that for instance if we are having a meeting tomorrow or January the 12th and then the next meeting scheduled is February 9th but if we wouldn't need a meeting we would not need to call any other meetings.

Mr. Varano states well, if we need a meeting to open bids or whatever.

Mr. Lutz states that his dilemma with it is that if we have a meeting for general purposes the public would not know about it, they would not know to come on any given Tuesday for a meeting so, why would it not then be a special meeting.

Mr. Varano states that you would then have to advertise for every one and the only one who makes money is The News Item.

Mr. Lutz questions if this would only be on rare occasions.

Mr. Varano states that is correct and states that it does not happen often. Mr. Lutz comments then how much can it cost.

Mr. Winhofer adds that Rhonda Wilk would also advertise on the Borough website.

Mr. Lutz states that his point is that the meeting held with the guy from USDA was held on a Tuesday but states that he is not so sure that it was advertised. Mr. Varano states that was advertised if you are talking about the one down at the West End.

Mr. Lutz states that is not the one he is talking about and states that he is talking about the meeting with Mic Ward. Mr. Winhofer states that meeting was advertised.

Mr. Lutz states so what happens is you call the council folks up and say you are having a meeting on Tuesday and questions how then the public knows.

Mr. Winhofer states that they can call and ask if there is a scheduled meeting.

Mr. Varano asks if there are any additional questions.

ROLL CALL VOTE- DETRICK (yes), LUTZ (no), MALAKOSKI (yes), MOTYKA (absent), VARANO (yes), WINHOFER (yes)

4 Yeas – 1 nay

THE MEETING WAS ADJOURNED AT THE CALL OF THE CHAIR

**RHONDA WILK
SECRETARY**

DATE OF APPROVAL